

Project report: overview

Fictional archive refresh / source report page 1 of 2

The task

Organize a small collection of practice documents into a review packet.

Keep the overview first. Place supporting material where readers need it.

The schedule belongs in the appendix supplied as a separate PDF.

SUGGESTED PACKET ORDER

1. Overview
2. Schedule appendix
3. Findings

Project report: findings

Fictional archive refresh / source report page 2 of 2

Review findings

The first packet keeps its original selectable text.

A separate appendix can be inserted before this findings page.

Printed source page numbers will not change when pages move.

Search check: the archive shelves are ready.